



Prospectus

Prospectus

2018-19

GOVERNMENT DEGREE COLLEGE

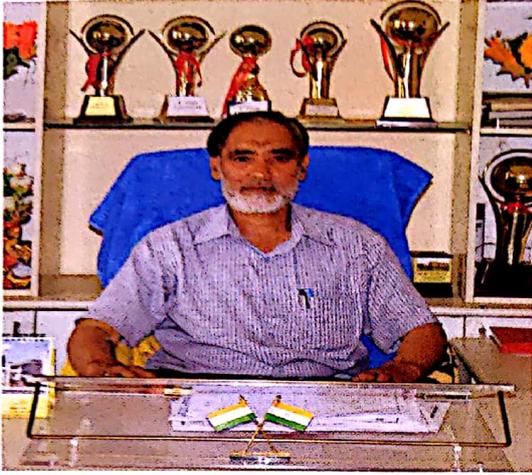
MENDHAR

Jammu & Kashmir



From Principal's Desk

گورنمنٹ ڈگری کالج مہنڈر



We are thankful to the Almighty God who blessed us with an opportunity to welcome you to this institution of higher learning in the new academic session 2018-19. We at Govt. Degree College, Mendhar strive to provide our young scholars a platform to develop their innate abilities imbibing all the moral, ethical and social values.

Dear Students! You are stepping into the College life. It is generally said '*No Knowledge without College*'. You shall surely feel it because College stands for knowledge, for innovation, for brotherhood, for tolerance, for search of truth and for overall transformation of human society to achieve holy human goals. Govt. Degree College, Mendhar is a blessing in this remote area. If we fail to value this blessing by our deep sense of sincerity, devotion, hard work

and by upholding moral and ethical values, future generations shall curse us. *The identity of the College is its students. As are the students, so is the College and as is the College so is the socie*

باادب بامراد

بے ادب بے مراد

A Cultured and civilized gains and an uncultured and uncivilized fails.

There is a famous holy tradition;

"If you want knowledge, respect your teachers and if you want good livelihood respect your parents."

Dear students! Never run after short cuts. Try to achieve excellence and first rate in the subjects you have chosen. Feel free to interact with your Principal and teachers. Always come well prepared. Put questions to your teachers, discuss with your fellows and clear your doubt. There is famous Arabic saying:

A good question is a half knowledge.

حسن السوال نصف العقل -

Always try to obtain Practical knowledge. Mere bookish information is a burden loaded on the minds while practical knowledge is a strength. A Chinese proverb can be a guiding principle in this contest.

What we read, we forget,

What we see, we remember,

What we do, we understand.

Dear students! You have a participatory role in higher education. Here in this college we have tried our best to create a students friendly atmosphere. The suggestions of the students and their parents are taken care of and incorporated for action after thread bare discussions. The parents-teachers-students meets is a regular phenomenon. The suggestion/complaint box is also available. Every year the students body is constituted through fair, free and transparent process. The CRs are elected through secret ballot system and then the CRs constitute the body through the same system. The students body is encouraged and supported to organize cultural, academic and sports events. All the Departments organize very useful programmes for overall development of the students. The N.C.C and N.S.S wings are very active. Out door sports activities are also available.



From Principal's Desk

گورنمنٹ ڈگری کالج مہنڈر

Try to make the optimum use of all the resources available in the college. Take part in the curricular and the co-curricular activities in the College. Bring out and develop your potentials. Write your destiny by your own hands. Dr. Iqbal has beautifully said;

تو اپنی سرنوشت اپنے قلم سے لک
خالی رکھی ہے خامنہ حق نے تیری جبین

The Semester System has been introduced. Go through the Academic Calender in the Semester System carefully. There shall be six semesters. The examinations of the Ist Semester shall be conducted in 2nd week of November, 2018 and that of the 2nd Semester in the 2nd week of April, 2019. Time management in Semester System is very important. Be regular and punctual in the classes. Less than 75% attendance means shortage and loss of one academic year.

Dear Students! Our dream of 'Swachh Bharat' i.e. Clean India' cannot come true until and unless we keep our locality, our home and our institution clean. There is a famous holy tradition-

النظافة من الايمان
صفائی جزو ایمان ہے

Cleanliness is next to godliness. Keep your college neat and clean. Before entering the college make sure that the soles of your shoes are clean. Make proper use of door mats. Put every waste material in the dust bins. Don't write on the furniture and the walls. Don't deface the college building, because it is also as sacred as any other place of worship like Masjid, Temple, Gurdawara, Church, etc. A clean environment is prerequisite for education.

Dear Students! Computer literacy is essential for every person in this age of knowledge and technology. From this year we are introducing a Certificate Course in Computing on nominal fee as Add-on-course to ensure 100% computer literacy for all the students and a condition to be fulfilled for NAAC Accreditation also. Computer literacy shall help in making India digital. Another very important thing which needs your attention is the skill development. While doing graduation either in Science or Arts you must have proficiency in any one skill of your choice. This will go a long way in building your confidence.

Dear Parents! You have lot of expectations from the teachers and the College administration. But tall buildings can never sustain on weak and shallow foundations. School education is the foundation. In case of our area i.e. Mendhar this foundation has been weakened by a very serious social evil, i.e. copying and use of unfair means in the examinations at School level. Not to talk of Sciences or the Social Sciences, majority of the students who seek admission in B.A. Semester-Ist after passing 12th class examination getting distinctions and first divisions cannot even write one page in Urdu. Copying in the examination is a menace and source of all types of corruption in our society. Let us join hands to nip this evil in the bud. Dear parents come forward and have interaction with the College teachers and administration and have feed back of your children. Give your suggestions for improvement. we are started SMS Service for the feed back of your children. Sometime students come from the homes but they do not attend the classes as a result they are placed under shortage of attendance and not allowed to appear in the exams. Then parents come, request and sometime use pressure tactics to clear the shortage which at that movement is very difficult. Therefore it is our humble request to the parents to ensure the regularity and punctuality of the students.

In the end, on the behalf of the entire staff of Govt. Degree College, Mendhar. I extend hearty welcome to all the students. We pray to Almighty to guide us on the right path and give us the strength to serve the society in a better way

Prof. Shabir Hussain Shah
(Principal)

INFORMATION BROUCCURE



SPECIAL AND STRICT INSTRUCTIONS FOR ALL THE STUDENTS

1. Ragging is strictly banned on or off the College campus. Any student found involved in Ragging shall be punished under rules.
2. Use of all sorts of drugs/Smoking is strictly prohibited.
3. There is no provision for re-admission.
4. **There shall be no change of subjects after taking admission.**
5. Any student found involved in defacing/disfiguring or otherwise damaging College property shall be punished strictly.
6. Students are not allowed to use Mobile Phone on the Campus. Mobile phones once seized shall not be returned and shall be put for auction.
7. Uniform is compulsory for all the students on all working days. Students without uniform will not be allowed on the College campus.
8. During off hours/free periods students are advised to sit in the library.
9. Disciplinary action shall be taken against the students who will be found missing the classes without genuine reason.
10. All the students are advised to carry I/Cards with them.
11. Continuous absence for 2 weeks shall amount to cancellation of admission.
12. No student is allowed to bring his/her relative or friend (who is not on the College roll) to the campus without some genuine reason
13. Don't spit in the corridors or on the walls or on the common resorts.
14. A student falling under shortage category shall not be eligible for any type of scholarship.
15. Student attending less than 75% lectures (theory as well as practical) shall be placed under shortage category and shall not be allowed to appear in the final examination.



Our Vision

We, at Government Degree College Mendhar, will impart futuristic education and instill high patterns of discipline through our dedicated staff who shall set global standards, making our students academically superior and ethically Strong, who in turn shall improve the quality of life of the human race.

Mission

Our mission is to educate students especially from the local and rural areas, so that they become enlightened individuals, improving the living standards of their families and society. We will provide individual attention, a level of quality Education and take care of character-building.



INFORMATION BROUCCHURE



GDC MENDHAR: PAST AND PRESENT

GDC Mendhar is a newly established college (Est. 2005) under Prime Minister's Reconstruction Plan for Jammu & Kashmir State. This has just started taking steps towards its aim to impart education among learners in this far flung area of the State. Growing with intent for quality, achievement and success, the College is setting its goal to become dynamic and future focused, with a contemporary approach towards education, life and culture. Initially the college had started working in the premises of the Government Higher Secondary School (Boys) Mendhar and now has shifted to its own newly constructed building adjacent to the same school across the road towards *Dharana*, just 500 meters from Mendhar Bus stand. The foundation stone was laid down by the then Hon'ble Chief Minister Jb. Ghulam Nabi Azad on April 17th, 2007. With the grace of Almighty the College was Shifted from Govt. Higher Secondary School to its own new building on 27/10/2012.

Initially the College was started with Arts stream. Gen. English, Applied Maths, Computer Application, Education, Urdu, Hindi and Persian were introduced. In 2006, Political Science was also introduced. In 2010, Sociology and Economics were also offered and the Science Stream was also started in which Physics, Chemistry, Mathematics, Botany and Zoology were offered. During last session, 2011-12, Geography, English Literature and Arabic were also added to the list. Recently keeping in view the local demand, proposal for Introduction of Islamic Studies, History & Philosophy has also been submitted for approval.

Batch wise toppers of the College :

First batch	2007-08	Ms. Shazia Jahangir
Second batch	2008-09	Mr. Mumtaz Ahmed
Third batch	2009-10	Mr. Junaid Ahmed
Fourth batch	2010-11	Mr. Irfan Haider Jafri
Fifth batch	2011-12	Mr. Shakeel Ahmed Kataria
Sixth batch	2012-13	Ms. Rubina Koser (Science) / Ms. Shamim Koser (Arts)
Seventh batch	2013-14	Ms. Touseef Ayoub (Science) / Mr. Sayyed Asif Mujtaba Jafri (Arts) (4th Position)
Eighth batch	2014-15	Ms. Sonia Waqar (Science) / Mr. Muzaffar Hussain (Arts)
Ninth batch	2015-16	Mr. Fakhar Ul Haider (Science) / Mr. Asrar Ahmed Khan (Arts)
Tenth batch	2016-17	Ms. Saman Zahra Naqvi (Science) / Mr. Nazarat Ali Mir (Arts)
Eleventh Batch	2017-18	Result Awaited.

UNIVERSITY & UGC AFFILIATION

We are affiliated to the University of Jammu, Jammu. The College is also covered under UGC Status Section 2(f) and 12B of UGC Act, 1956.

COURSES

The College offers admission to the following courses of study:-

- 1) Degree of Bachelor of Arts (B.A.)
- 2) Degree of Bachelor of Science (B.Sc.)

ADMISSION

A) Eligibility: The admission of students to B.A./B.Sc. Semester - I class is open to candidates who have passed the Higher Secondary part II Examination (10+2) of J&K State Board of School Education or any examination recognized as equivalent thereto. The admission is given strictly on the merit basis in accordance with the College intake capacity for different streams/subjects fixed by the Higher Education Department/University of Jammu and for candidates belonging to categories as per S.R.O. 126 dated: 28.06.1994 and as amended from time to time. The percentage



will be calculated by adding 5% of the total marks to the actual marks obtained by such candidates.

b) Admission Schedule & Procedure: The admission schedule is announced every year by the University of Jammu/College administration through its admission notice circulated locally/published in newspapers of the State. Students seeking admission in B.A./B.Sc. Semester - I shall have to apply online on the College website

ADMISSION SCHEDULE 2018-19

B.A./B.Sc. (Semester Ist)

1.	Dated of Receipt of Application Form	12-06-2018 to 19-06-2018
2.	Announcement of first selection List	21-06-2018
3.	Admission of candidates of first selection list	21-06-2018 to 27-06-2018
4.	Announcement of second selection list	28-06-2018
5.	Admission of second list	28-06-2018 to 03-07-2018
6.	Announcement of third selection list	04-07-2018
7.	Admission of third list	04-07-2018 to 10-07-2018

(Subject to Availability of seats)

8. Last date of admission (with late fee) 11-07-2018 to 20-07-2018
The Vice Chancellor may consider grant of late admission for 10 days only after the expiry of last date as per (6) above on payment of Rs. 2400/-

7. **Commencement of Class work** 21th July 2018

c) No change of combination shall be allowed after the admission.

d) **Certificates to be submitted:** A student seeking admission should present himself/herself personally along with the parent/guardian at the College and shall present the following documents:

1. Marks certificates in original of the qualifying examination (along with three attested copies of the same).

2. i) Provisional/Character certificates in original from the Head of the Institution last attended in case of regular students.

ii) Provisional certificate from the J&K State Board of School Education and Character certificate from a first class magistrate/DSP of the area in case of private students.

3. Date of Birth certificate/Secondary School certificate issued by the J&K State Board of School Education.

4. Three copies of the passport size photograph. 5. Category certificate (attested copies).

6. Affidavit/Undertaking for all the students.

7. Separate Affidavit/Undertaking from students with one year gap.

8. However, the students who have passed their qualifying examination from an institution other than the J&K State Board of School Education shall have to submit the following documents in addition to the above:

i) Migration certificate in original from the Board/University from which the student has passed the qualifying examination.

ii) Eligibility certificate from the University of Jammu.

iii) Affidavit/Undertaking for migrated students (Students pass 12th class other than JKBOSE).

e) No re-admission shall be granted to the failure students under any circumstances.

f) Affidavit/Undertaking from the Students: The following undertaking in the form of an affidavit on non-judicial stamp paper of Rs. 10/- duly attested by Notary:



SELF WRITTEN AND SELF ATTESTED UNDERTAKING FROM ALL THE STUDENTS ON PLAN PAPER

I _____ S/o, D/o

R/o _____ do hereby solemnly declare as under:

1. That I am seeking admission to B.A./B.Sc. Semester -I/III/V & B.A/B.Sc. P-II/B.A/B.Sc. P-III in Govt. Degree College Mendhar during the session 2018-19 on the basis of my academic merit in Higher Secondary Part II/B.A./B.Sc. Semester- I/II/B.A./B.Sc. Part-II.
2. That I have not sought admission in any Academic/Professional/Technical Government/Private institution within or outside the state.
3. That in case I seek admission or get selected in any Academic/Professional/Technical Government/Private institution, I shall immediately bring it to the notice of the College authorities and I shall get myself officially discharged from the College before getting admission to any of the above mentioned institutions.
4. That I understand less than 75% attendance in one or more than one subject means shortage and loss of one academic year (theory as well as practical) as I shall not be issued Admit Card and also not be permitted to sit in the external examination.
5. That I understand that internal assessment tests in theory as well as practical have to be passed separately from the external examination. (Theory as well as Practical slip)
6. That I shall abide by the rules and norms of the institution in order to maintain the decorum and discipline of the institution. I further undertake that I shall not misbehave or indulge in any unlawful and anti-social activities, and if so, shall be liable to punishment upto expulsion from the College.
7. That I shall keep the college neat and clean and shall in no case deface or damage the college property.

Sig. of the Candidate

SELF ATTESTED UNDERTAKING FOR STUDENTS WITH ONE YEAR GAP ON PLAN PAPER

I _____ S/o,

D/o _____

R/o _____ do hereby solemnly declare as under:

1. That I have passed my 10+2 examination during the session _____ as a regular/private candidate from JKBOSE/CBSE/ICSE/any other _____.
2. That during the gap period, I was neither employed nor sought admission in any Academic/Professional/Technical Government/Private institution.
3. That I could not get admission on account of the following reasons:

4. That the facts mentioned above are correct to the best of my knowledge and belief and nothing has been concealed thereof.

Sig. of the Candidate

INFORMATION BROUCCHURE



CREDIT BASE CHOICE SYSTEM (CBCS) SUBJECTS TAUGHT IN THE COLLEGE

Besides General English the students are imparted education in the following subjects. The list of available subjects in the College as under.

- | | | | |
|-------------------------|--------------------------|-----------------------|----------------|
| 1. Applied Mathematics | 7. English Literature | 13. Arabic | 19. C. English |
| 2. Botany | 8. Environmental Studies | 14. Physics | 20. C. Urdu |
| 3. Chemistry | 9. Geography | 15. Political Science | 21. C. Hindi |
| 4. Computer Application | 10. Hindi | 16. Sociology | |
| 5. Economics | 11. Mathematics | 17. Urdu | |
| 6. Education | 12. Persian | 18. Zoology | |

List of CBCS Combinations of Subjects available in the College during session 2017-18:

Combination Number

FACULTY OF SCIENCE

- | | | | | | |
|-----|-------------|-------------|----------------------|-----|----------------------------------|
| S-1 | Chemistry | Botany | Zoology | EVS | Communication English/Hindi/Urdu |
| S-2 | Chemistry | Botany | Geography | EVS | Communication English/Hindi/Urdu |
| S-3 | Botany | Zoology | Geography | EVS | Communication English/Hindi/Urdu |
| S-4 | Chemistry | Zoology | Geography | EVS | Communication English/Hindi/Urdu |
| S-5 | Chemistry | Physics | Mathematics | EVS | Communication English/Hindi/Urdu |
| S-6 | Physics | Mathematics | Geography | EVS | Communication English/Hindi/Urdu |
| S-7 | Physics | Mathematics | Computer Application | EVS | Communication English/Hindi/Urdu |
| S-8 | Mathematics | Geography | Computer Application | EVS | Communication English/Hindi/Urdu |

Combination Number

FACULTY OF ARTS, HUMANITIES AND SOCIAL SCIENCES

- English/Hindi/Urdu, Applied Mathematics, Computer Application, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Applied Mathematics, Geography, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Computer Application, Persian, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Computer Application, Arabic, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Computer Application, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Mathematics, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Mathematics, Economics, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Geography, Economics, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Economics, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Persian, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Arabic, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Sociology, Geography, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, English literature, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Political Science, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Education, Sociology, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Sociology, Persian, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Sociology, Arabic, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Political Science, Persian, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Political Science, Arabic, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, English literature, Political Science, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, English literature, Geography, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, English literature, Arabic, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Sociology, Economics, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Political Science, Geography, EVS, Communication English/Hindi/Urdu
- English/Hindi/Urdu, Sociology, Political Science, EVS, Communication English/Hindi/Urdu



English/Hindi/Urdu, Mathematics, Geography, EVS, Communication English/Hindi/Urdu
English/Hindi/Urdu, Mathematics, Computer App., EVS., Communication English/Hindi/Urdu
English/Hindi/Urdu, Economic, Computer App., EVS., Communication English/Hindi/Urdu
COMPULSORY COURSE IN ENVIRONMENTAL STUDIES

The College has a one session course in Environmental Studies compulsory for all the students of B.A./B.Sc. Semester-III&IV/Part II, session 2016-17 as an additional subject consisting of a paper of 100 marks. The purpose of this course is to make students aware of the various issues and problems related to the environment with an aim for its proper understanding, protection, preservation and conservation. The question paper is set in the form of (Objective Type) Multiple choices and the students has to answer on the OMR Sheet.

FEE STRUCTURE FOR ADMISSION TO B.A/B.SC. SEMESTER - I SESSION 2018-19

(Revised Admission Fee Vide Govt. order No. 25/HE of 2012 Dated 12-01-2012 & Vide University Notification No. F.Acd/I/15/4303-4503 dated: 12-06-2015 & F.Acd/I/16/963-1118 dated 29-04-2016 with Examination Fee for the Semester -I & II and III & IV)
(Total Adm. Fee + Labs. + Pract. Fee + Tour + Sem-II Exam Fee)

1.	Arts	Rs. 6590/-
2.	Arts with Geography	Rs. 6955/-
4.	Medical (Botany, Zoology, Chemistry)	Rs. 8780/-
5.	Medical (Chemistry, Zoology/Botany, Geography)	Rs. 7575/-
7.	Non-Medical (Physics, Chemistry, Math)	Rs. 7270/-
8.	Non-Medical with Geography (Physics, Math, Geography)	Rs. 7270/-
9.	Non-Medical with Computer (Physics, Math, Computer)	Rs. 9020/-
10.	Non-Medical having Math, Geography, Computer	Rs. 9095/-
(A)	Detailed (Fund-Wise)	
1.	Admission fee	Rs.40.00
2.	Pool Fund Fee	Rs.1050.00
3.	Students Aid Fund	Rs.100.00
4.	Building Maintenance Fund	Rs.165.00
5.	Games/Sports Fund	Rs.220.00
6.	Reading Room Fund	Rs.50.00
7.	Furniture Fund	Rs.70.00
8.	Stationary Fund	Rs.35.0
9.	Magazine Fund	Rs.80.00
10.	Motor Vehicle Fund	Rs.60.00
11.	Identity Card Fund	Rs.50.00
12.	Students Service Fund	Rs. 30.00
13.	Seminar/Cultural activities fund	Rs.30.00
14.	Excursions fund	Rs.90.00
15.	Medical Fund	Rs.25.00
16.	Relief Fund	Rs.10.00
17.	Red Cross Fund	Rs.10.00
18.	Miscellaneous Fund	Rs.60.00
19.	EDUSAT	Rs.25-00
20.	NSS Fund	Rs.50-00
21.	EVS	Rs. 175.00
	Total	Rs. 2425.00
(B)	University Dues: (Vide University Notification No. F.Acd/I/16/963-1118 dated 29-04-2016).	
1.	Registration Fee	Rs.275.00
2.	Sports Fee	(Rs. 360+40) Rs.400.00
3.	Cultural fee	Rs. 120.00
4.	Digitalization	Rs. 165.00

INFORMATION BROUCCHURE



5.	Resource Mobilization		Rs.100.00
6.	Examination Fee		Rs.570+110=680.00 (For one Semester)
7.	Examination Development Fee		Rs.215.00
8.	Examination Form Fee		Rs. 70.00 (For one semester)
9.	Red cross		Rs. 20.00
10.	NSS fee		Rs. 100.00
11.	DIQA fee	(Rs. 80+80)	Rs. 160.00
12.	Corpus Fee		Rs. 165.00
	Total		Rs. 2470.00
	Total (A + B)		Rs. 4895.00

(C)	Eligibility fee (For students who passed 12th class from other than J&K BOSE)		Rs. 605.00
(D)	Practical Examination Fee		
a.	Practical Examination Fee for one Science (Geography/Computer with Arts)		Rs. 70.00 (For one semester)
b.	Practical Examination Fee for two Sciences		Rs. 140.00 (For one semester)
c.	Practical Examination Fee for three Sciences		Rs. 210.00 (For one semester)
(E)	Laboratory Fund		
1	Student using 1 Lab.		Rs. 110.00
2	Student using 2 Labs.		Rs. 170.00
3	Student using 3 Labs.		Rs. 220.00
(F)	Subject Tour Fund (as per requirement of syllabus) (per science subjects)		Rs. 75.00
(G)	Additional Fee for Vocational Subject Computer Applications		Rs. 1900.00

* Note: The Examination Fee for two Semesters i.e. Semester - I & II, and Semester - III & IV shall be charged at the time of admission. i.e. Rs. 965/- for Arts, Rs. 1035 for Arts with 1 Science, Rs. 1105/- for 2 Sciences, Rs. 1175/- for 3 Sciences.

The fee structure detailed above is subject to change/ revision as per the orders of the Govt. and the University of Jammu which may be communicated to the college authorities from time to time. The exact fee to be deposited at the time of admission shall be displayed for the convenience of students seeking admission in the College.

CANCELLATION OF ADMISSION

- If a student remains absent continuously for 10 days without any genuine reason, his/her name shall be struck off from the College roll and he/she will not be re-admitted under any circumstances.
- Any student found indulging in any undesirable activity in the College shall be dealt under rules to the extent of rustication from the College.

Internal Assessment for B.A/B.Sc. running under Semester System:

- A. **B.A. (Arts) External = 80 Marks Internal = 20 Marks.**
 Each theory paper in Arts shall be of 100 Marks. In which 20 Marks are reserved for Internal Assessment and 80 Marks for External Examination as per the following breakup.
- One written test 10 Marks
 - One Home Assignment test 10 Marks
- B. **B.Sc. (Science) Theory = 100 Marks Practical = 50 Marks**

Each theory paper in science shall be of 100 Marks. In which 20 Marks are reserved for Internal and 80 Marks for

R External Examination as per the following breakup.

- Internal 20 Marks
- One Written test 10 Marks
- Home Assignment Ist 05 Marks
- Home Assignment 2nd 05 Marks

Science Practicals Internal 25 Marks External 25 Marks



Distribution of Practicals 25 Marks:

- | | | |
|----|------------------------|-----------|
| 1. | Day to day performance | 12 Marks |
| 2. | One practical test | 08 Marks |
| 3. | Marks for attendance | 0.5 Marks |

Breakup of Attendance of Practicals

- | | | |
|----|------------------|----------|
| 1. | Above 75% - 80% | 02 Marks |
| 2. | Above 80% - 85% | 03 Marks |
| 3. | Above 85% - 90% | 04 Marks |
| 4. | Above 90% - 100% | 05 Marks |

The students who fails to secure 75% attendance shall not be eligible to appear in the Assessment tests & Examinations.

EVALUATION AND EXAMINATION FOR B.A./B.Sc. PART-II & III (2018-19)

1. A student has to pass Internal Examination and External Examination separately.
2. A student is required to score 40% marks in Theory and 40% in Practical wherever applicable in case of Semester System & A Student is required to secured 33% marks in English and 36% in all rest of the subjects to be declared Pass in internal as well as external examination separately in case of non-semester system.
3. A student shall be eligible for promotion from 1st year to 2nd year of the course provided he/she has passed 75% papers of I and II Semester taken together.
4. Similarly, a student (irrespective of Part I results) shall be eligible for promotion from 2nd year to 3rd year of the course provided he/she has passed 75% papers of III and IV semester taken together.
5. Students who do not fulfill the promotion criteria (3) & (4) shall be declared fail in the part concerned. However they shall have the option to retain the marks in the papers in which they have secured pass marks.

Break-up of internal assessment awards (Annual System):

1. Theory (English):

- | | | |
|-------------------|---|----------------|
| Two written tests | = | 7.5 marks each |
| Attendance | = | 05 marks |

2. Theory (Arts & Social Sciences):

- | | | |
|-------------------|---|---|
| Two written tests | = | 11.5 marks in first test
11 marks in second test |
| Attendance | = | 7.5 marks |

3. Theory (Science subjects excluding Computer Application):

- | | | |
|-------------------|---|----------------|
| Two written tests | = | 7.5 marks each |
| Attendance | = | 05 marks |

4. Practical (Science subjects excluding Computer Application):

- | | | |
|------------------|---|----------|
| One written test | = | 08 marks |
| Half yearly | = | 06 marks |
| Annual | = | 06 marks |
| Attendance | = | 05 marks |

5. Theory (Computer Application) for B.A./B.Sc. Part II&III:

- | | | |
|-------------------|---|---------------|
| Two written tests | = | 05 marks each |
| Attendance | = | 04 marks |

6. Practical (Computer Application) for B.A./B.Sc. Part I&II:

- | | | |
|-----------------------|---|---------------|
| Three tests | = | 08 marks each |
| Attendance | = | 08 marks |
| Day to day evaluation | = | 08 marks |

7. Theory (Computer Application) for B.A./B.Sc. Part III:

- | | | |
|------------------|---|----------|
| One written test | = | 04 marks |
|------------------|---|----------|



Attendance = 03 marks

8. Practical (Computer Application) for B.A./B.Sc. Part III: Attendance=05 marks;

Day to day evaluation=06 marks; Seminar=06 marks; Written test=08 marks; Project work=25 marks[5-attendance, 6-day to day evaluation, 14-synopsis/report writing]

External Examination:

80% of the total marks in theory and 50% of the total marks in practical are reserved for external evaluation.

1. The student pays the University examination fee at the time of submission of the Examination form.
2. A student cannot sit in the University examination unless he/she has attended 75% of the total lectures delivered during the session in each theory paper and a minimum of 30 practical sessions in each science subject.
3. Not more than 30 duties in all shall be given to a student who has participated in Sports/NSS/NCC or any other extra-curricular activities of the College during the entire academic session.

IDENTITY CARD

1. Every student on being admitted shall be issued an Identity Card which he/she will be carrying with them at all times and shall produce on demand by any member of the College staff anywhere within the College premises.
2. The loss of Identity Card should be reported immediately to the College Office.
3. A new Identity Card shall not ordinarily be issued.
4. However, after proper verification, a duplicate I-Card may be issued on payment of Rs. 100/- alongwith an undertaking/affidavit on non-judicial paper stamp paper of Rs. 10/- duly attested by a Magistrate/Notary.
5. Identity Card must be returned at the end of each academic session failing which an amount of Rs. 200/- shall be charged, along with the requisite undertaking/affidavit.

SCHOLARSHIP AND FINANCIAL ASSISTANCE

- a) Number of scholarships and financial assistance are given by the various agencies to the students of various categories. Scholarships are available for students belonging to SC/ST/RBA/Pahari Speaking/Low Income Group categories offered by the State Government and National Loan/National Merit Scholarships offered by the Government of India.
- b) In addition to the above mentioned scholarships, financial assistance is provided to the deserving students coming from highly needy and poor families by the College from the Students' Aid Fund. However, the criteria for the financial assistance to the deserving students shall be decided by the concerned committee constituted for the purpose on the basis of guidelines issued by the Government.
- c) Students are required to apply for various scholarships/financial assistance on the prescribed application form. The scholarship and financial assistance are, however, awarded to deserving students subject to the following conditions:
 1. A good conduct
 2. Satisfactory progress report in the studies
 3. Regularity in attendance
 4. A report of the teacher-in-charge
 5. Income/Category certificate issued by the competent authority
- d) Guardians/Parents of the students applying for any scholarship must give an undertaking that in case their ward participates in strikes or any other subversive activities, they will refund the amount of the scholarship received in one installment.

PRIZES, MEDALS AND CERTIFICATES OF MERIT

Students with outstanding performance in the curricular and extra-curricular activities of the College are awarded with prizes, medals and certificates of merit.

EXTRA-CURRICULAR ACTIVITIES

The students are encouraged to take part in various extra-curricular activities of the College.

Debating Society: The College has a Debating Society that organizes debates, paper reading contests, seminars and quiz programs. Lectures and talks on topics of academic and national interests are frequently arranged.

Dramatic Club: The Dramatic Club organizes cultural shows/dramas on certain occasions celebrated in the College and also prepares the students for 'Display Your Talent' competition organized every year by the University of Jammu.



College Magazine/College Newsletter: There is an opportunity for student writers to express their views in terms of contribution to the College magazine which is published every year. The editorial board comprises members of the teaching staff as well as students. Student writers are expected and encouraged to present their point of view regarding various issues on academic, social, moral and national themes with a liberty to write in the languages of their choice.

National Service Scheme (NSS): The College has a unit of NSS comprising student volunteers who work under the guidance of a Program Officer. The objective of this unit is to install a spirit of comradeship, love for humanity, and community service, particularly of the village folk. At present, Prof. A.A. Chowdhary is looking after the unit as Program Officer.

National Cadet Corps (NCC): The College has a unit of NCC cadets (60 students) receiving training under the guidance of Associate NCC Officer (ANO). Prof.(Lieutenant) Mohd. Akram is looking after the unit as ANO.

Sports: Facilities are available for Cricket, Volley Ball, Hockey and certain indoor games, like, Chess, Carrom, etc.

ANTI-RAGGING CELL

Ragging of students in any form is strictly prohibited within and outside the Campus. An anti-ragging and disciplinary committee constituted of senior faculty members of the College is in operation with the functioning of a 'strong anti-ragging cell' in the College. Students are advised to bring cases of ragging to the notice of the Principal or the teachers. The offenders shall be liable for punishment as per the law. The Mobile Numbers of the Principal & the members of Anti-Ragging Cell are given as under:

S.No.	Name	Department	Contact Nos.
1	Dr. Abdul Raouf	Mathematics	9419276563
2	Prof. Shokat Hussain	Chemistry	9419267279
3	Prof. Sarshad Hussain	Zoology	9419376930
4	Prof. A.A. Chowdhary	English	9697152573
5	Dr. Mohd Latief	Urdu	9596822463
6	Prof. Javed Manzoor	Environment Science	9622317502
7	Dr. Mahroof Khan	Botany	9419234750
8	Prof. Tehseen Abass	Mathematics	8803200849
9	Prof. Mohd Akram	Education	9697439449
10	Dr. Ajaz Ahmed	Persian	9622501427
11	Prof. Waseem Akram	Computer App.	7051388383
12	Dr. Reffit Naz Kosar	Urdu	8493836338
13	Dr. Zulafqar Ali Shah	Geography	9596849454
14	Dr. Shakeel Ahmed	Chemistry	9797836005
15	Dr. Tabarak Amin Khan	Economics	9622843104
16	Prof. Murtaza Ahmed	Political Science	9419639899
17	Dr. Jameel Ahmed	Sociology	9622377067

COLLEGE LIBRARY (Fully atomized and integrated with College website: www.gdcmendhar.com)

The College library maintains, at present, a collection of about 8000 books related to the subjects taught in the College and also topics in general. The library also provides a reading corner to the students. Magazines, newspapers and journals, etc. are being subscribed for enhancing the general knowledge of the students.

Library Rules:

- The library presently observes the same working hours and holidays as the College. It remains open for the students during the summer vacation from 8:00 am to 1:30 pm unless notified otherwise.
- Every student at the time of borrowing books from the library shall present to the librarian his/her Identity Card. A person borrowing books from the library shall be held responsible for any loss of pages or damage of the book and he/she will have to pay fine in addition to double the cost of that book.
- College Teachers are not allowed to take more than ten books at a time. No member of the College Staff may borrow books from the library on his/her own name for the use of the students.
- Members of the College staff, on being transferred, retired and/or otherwise, are required to return all the books borrowed by them before the L.P.C. and are issued with a 'No Demand Certificate' in their favour.
- Students can borrow only two books at a time which includes at least one book related to the subject taken by him/her.
- Students must return books issued to them within 15 days. Any student retaining a book after the time allowed shall have to pay a fine of Rupee One per day per volume until the same is returned, provided the fine incurred shall not exceed double the cost of the book.
- The librarian shall keep a record of the books issued. In the beginning of every month or at the time of realization of dues



INFORMATION BROUCCHURE

by the cashier, the librarian shall submit to the office a list of fine imposed on students for late return of books. They shall have to deposit the fine with the College cashier within 7 days of the submission of the list, failing which the student will not be allowed to attend the classes.

- Books required by the teachers of the College, if borrowed by any other person, must be returned on the receipt of a notice issued from the librarian.
- The same person may not borrow book for the second time within two days of its return by him/her. (This rule, however, does not apply to the teachers of the College).
- Any person who either has lost a book or torn, defaced and damaged it shall be liable to pay an amount not less than double the cost of the book. If it belongs to a set or series of volumes, he/she shall be liable to pay the cost of the whole set or series, unless he/she can replace it.
- Students during free hours out of the College day may visit the library. No talking or disturbance of any kind is allowed in the library. Any infringement of this rule shall incur punishment/fine.
- Library is meant only for the use of those persons who are directly or indirectly connected with the academic life of the College.
- Books of the following description shall not be removed from the library except for a night and that too only by the College teacher with special permission of the Principal in writing:

- Reference Books
- Current periodicals
- Sports and University Calendars
- Books specially reserved (by order of the Principal)
- Rare books identified by the College Library Committee/Principal

- Periodicals shall not be issued except for consultation in the library premises.
- All books shall have to be returned to the library every year at the time of stock checking, especially in April/May. The librarian shall make a report of books found damaged/missing to the Principal, soon after the stock checking is over. During the period of stock checking, no person except with the special permission of the Principal shall have the access to the library.
- Teachers of the College, who wish to retain certain books during the summer vacation, shall have to return the same to the library at the time of stock checking.
- Sleeping, smoking and spitting, etc. are strictly prohibited in the library.

GENERAL RULES

- No outsider is allowed to enter the College without a valid reason.
 - If a student remains absent from the College without permission for more than ten consecutive days, his/her name shall be struck off from the College rolls.
 - Unlawful assembly of students in the College is banned.
 - Writing of graffiti on the walls or sticking of posters is a cognizable offence.
 - Ragging in any form, on or off the College Campus, including the Hostel is a cognizable offence and the student(s) involved in ragging will be severely punished, even to the extent of being expelled from the College.
 - Students resorting to violence in the campus or unfair means in the examination are liable to be issued a 'Bad Character Certificate.'
 - A student desirous of withdrawing his/her name from the College rolls should submit an application, countersigned by the parent/guardian of the student. The withdrawal certificate shall be issued only after the student clears all College dues. Such students shall in no case be re-admitted during the same academic session.
 - Any student, who indulges in any indiscipline in the College, shall not be eligible for any prize/certificate/award or scholarship from the Institution. This shall apply to all the students including NSS volunteers, NCC cadets, players or the hostellers.
 - Mobile Phones are strictly prohibited on the College premises during working hours.
 - The College authorities reserve the right to change, modify or suspend any of the rules as and when required.
- COLLEGE BUS:-** Bus facility is available for the Girls student only. At present the Bus facility is being availed by the Girls student on Gursai, Harni & Ari route. The College Bus is run on no profit no loss basis. The Girls student availing the Bus have to deposit Bus fee in advance for six months @ Rs. 500 P.M.

COLLEGE UNIFORM:-

For Girls:- White Jumper, Shalwar & Dupatta for Summer. White Jumper, Shalwar & Black Sweater/Blazer/Shawl in Winter.
For Boys:- Black Pants, Sky Blue Shirt and Black Shoes for Summer. Black Pants, Sky Blue Shirt and Black Sweater/Blazer in winter.

COMPLAINT/SUGGESTION BOX:- The Complaint/Suggestion Box has been kept on the Main Entrance of the College. The students are advised to use the same. The Box is opened daily, the College Administrations looks into the matter and proper action is taken.

1 Head of the Institution Prof. Shabir Hussain Shah Principal

Staff Position

	Position	Name	Designation
1.	Botany	Dr. Mahroof Khan	Assistant Professor
2.	Chemistry	Sh. Shokit Hussain	Associate Professor



3	Chemistry	Dr. Shakeel Ahmed
4	Computer App.	Sh. Waseem Akram
5.	Economics	Dr. Jameel Ahmed
6.	Education	Sh. Mohd Akram
7.	English	Sh. A.A. Chowdhary
8.	Environmental Studies	Sh. Javed Manzoor
9	Geography	Dr. Zulafqar Ali Shah
10	Mathematics	Dr. Abdul Raouf
11	Mathematics	Sh. Tehseen Abass
12	Political Science	Sh. Murtaza Ahmed
13	Persian	Dr. Ajaz Ahmed
14	Sociology	Dr. Jameel Ahmed
15	Urdu	Dr. Mohd Latief
16	Urdu	Dr. Rehfit Naz Kosar
17	Zoology	Sh. Sarshad Hussain

Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Assistant Professor
Associate Professor
Assistant Professor

On Academic Arrangement (2018-19)

Department	Name	Designation
1	BOTANY	MR. BASHARAT ALI
2	ZOOLOGY	MS. SHIWALI SHARMA
3	PHYSICS	MR. MOHD MUZAFFER
4	PHYSICS	MS. PRINYINKA SHARMA
6	ENGLISH	MR. AB. QAYOOM RATHER
6	ENGLISH	MR. SHOKIT HUSSAIN WANI
7	ENGLISH	MR. ZUBIR AHMED GANIE
8	GEOGRAPHY	MS. GEETU SHARMA
9	GEOGRAPHY	MR. SUHAIL FAROOQ MIR
10	HINDI	MS. REENU SHARMA
11	URDU	DR.. MOHD ALYAS
12	POLITICAL SCIENCE	DR. MOHD JAVID
13	ARABIC	DR. AJAZ AHMED
14	ARABIC	MS. KHURSHED ALAM LONE
15	ENVIRONMENTAL SCIENCE	MR. MOHD RAYAZ
16	SOCIOLOGY	DR. ABDUL RASHID KHAN
17	PTI	MR. MAHMOOD AHMED

ASSISTANT LECTURER
LECTURER
ASSISTANT LECTURER
LECTURER
ASSISTANT LECTURER
LECTURER
LECTURER
ASSISTANT PTI

Non-Teaching Staff

Name	Designation	
1	SH. MOHD AZAM	ACCOUNTANT
2	SH. MOHAMMAD RASHID	LAB. ASSISTANT
3	MS. AVNEET KOUR	LAB. ASSISTANT
4	SH. RAYEES AHMED	LIBRARY ASSISTANT
5	SH. SHAFIQ HUSSAIN	LABORATORY ASSISTANT
6	SH. WAQAR AHMED	LABORATORY ASSISTANT
7	SH. AHSAN AHMED	LAB. BEARER
8	MS. SAIMA KOSSER	LAB. BEARER
9	SH. ASHAWNI KUMAR	LAB. BEARER
10	SH. RAKESH SINGH	LAB. BEARER
11	VACANT	CHOWKIDAR



Stop
Ragging

Ragging is a
criminal offence
and lowers standards
of Education

What is Ragging?

Any act resulting in:

- Mental/Physical Sexual abuse
- Verbal abuse
- Indecent behavior
- Criminal Intimidation/ Wrongful restrain
- Undermining human dignity
- Financial exploitation/ Extortion
- Use of force

A Student including in ragging can be:

- Expelled from the institution
- Banned from the mess/ hostel
- His/her scholarship can be withdrawn
- Debarred admission to any institution
- Prosecuted for criminal action

Join Hands to make the Campus Ragging Free

INFORMATION BROUCCHURE



INFORMATION BROUCCHURE

College Activities Planner for the session 2018-19

ACADEMIC CALENDER FOR UNDER-GRADUATE COURSES
RUNNING UNDER SEMESTER SYSTEM

- June 2018
 - Summer Break
 - Admission Process of B.A/B.Sc. Semester - I
 - Academic counseling to Students
- July 2018
 - Admission Process Semester - I continues
 - Admission of B.A/B.Sc. Semester - III & V
 - College Re-opens after Summer Break
 - Academic counseling to Students
 - Staff Meeting
- August 2018
 - Faculty Lectures
 - Independence Day celebration
- September 2018
 - Teacher's Day celebration
 - Art and Craft Activities
 - Capacity Building programmes for teachers
- October 2018
 - Gandhi Jayanti Celebrations
 - Internal Assessment Test B.A/B.Sc. Semester I,III & V
- November 2018
 - College Picnic
 - Seminar/Debate/Symposium competitions
 - Staff Meeting
 - National Education Day Celebration
 - Exam of B.A/B.Sc. Semester I, III & V
 - Internal Assessment Awards checking
- December 2018
 - External Practical Exam. B.A/B.Sc. Semester I,III & V
 - Class Work of B.A./B.Sc. Semester II,IV & VI
 - College Educational Tours
 - Winter Break
 - N.S.S. Camp
- January 2019
 - College Re-opens after winter break
 - Faculty Lectures on contemporary issues
- February 2019
 - Extension Lectures
- March 2019
 - Women's Day celebration
 - Annual Day Celebration
 - Internal Assessment Test B.A/B.Sc. Semester II,IV & VI
 - Farewell Party
- April 2019
 - Exam. of B.A/B.Sc. Semester II,IV& VI
 - Staff Meeting
- May 2019
 - External Practical Exam. of B.A/B.Sc. Semester II,IV & VI
 - Internal Assessment Awards Checking

College Activities Planner for the session 2018-19

- June 2018
 - Summer Break
 - Declaration of Result of B.S./B.Sc. Part II & III
- July 2018
 - Admission Process of B.A./B.Sc. Part-II & III.
 - College re opens after Summer Break
 - Accademic counselling to students
 - Staff Meeting
- August 2018
 - Faculty Lectures
 - Independence day celebration
- September 2018
 - Teacher's Day celebration
 - Art and Craft Activities
 - Capacity Building programmes for teachers
- October 2018
 - Gandhi Jayanti Celebrations
 - First Internal assessment Test
- November 2018
 - College Picnic
 - Seminar/Debate/Symposium competitions
 - Staff Meeting
 - National Education Day Celebration
- December 2018
 - Personality Development Lectures
 - College Educational tours
 - Winter Break
 - N.S.S. Camp
- January 2019
 - College re-opens after winter break
 - Faculty Lectures on contemporary issues
 - Second Internal Assessment test starts
- February 2019
 - Second Internal Assessment tests continue
 - Extention Lectures
- March 2019
 - Women's day Celebration
 - Annual Day Celebrations
 - Annual Examination starts
 - Fare well Party
 - Practical Examination
- April 2019
 - Annual Examinations continues
 - Staff Meeting
- May 2019
 - External Practical Examination
 - Internal Assessment Awards Checking
 - Declaration of Result of B.A./B.Sc. Part III



DISTANCE EDUCATION

1. **MANUU STUDY CENTRE:** A study centre of Molana Azad National Urdu University, Hyderabad (MANUU) has sanctioned in the college which offers Degree Course in B.A./B.Sc & M.A. Urdu, English, Political Science, History and Islamic Study through distance mode.

Co-ordinator: Prof. Sarshad Hussain, Deptt. Of Zoology, GDC, Mendhar

2. **IGNOU STUDY CENTRE:** Indira Gandhi National Open University (IGNOU) has established a new study centre No. IGNOU SC-12118 in the college. It offers Postgraduate & Undergraduate Programmes- M.A. Political Science, M.A. Sociology, B.A, Diploma in Urdu Language (DUL), Certificate in Urdu Language (CUL) & BPP.

Co-ordinator: Prof. Shokit Hussain, HoD, Chemistry, GDC, Mendhar.

Felicitation Centre: A felicitation centre to facilitate the applicants of Prime Minister J&K Special Scholarship Schemes (J&KSSS) 2017-18, for submitting of online application at AICTE Web portal and for verification of the documents to confirm the eligibility of the students is being created in the college. Students who have passed their 10+2 Exam. through the JKBOSE & CBSE from the school located in J&K and are interested to pursue their higher studies outside the state in the universities/colleges/Institutions approved under 12-B of UGC Act & AICTE can avail this scheme. The detail for the same shall be published in the daily newspaper by J&KAICTE and also available on its Website: <http://aicte-jk-scholarship-gov.in>.

Co-ordinator: Prof. Waseem Akram, HoD, Computer App..

Asstt. Co-ordinator: Mr. Rakesh kumar, Assistant Lecturer.



Teaching Staff



Non-Teaching Staff

